



Manager's Report

For Council Meeting 12/12/00

FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Danny's Garden Center	Leesburg Plaza	Christmas Trees
Dansk Factory Outlet	241 Ft Evans Rd NE #1225	Retail – Tabletop Products
Greener Pastures	Black Shutter Antiques	Retail – Antiques
Leesburg Nails (new owner)	108C South St SE	Nail Salon
P & P Support Services	143 Hampshire Sq SW	Carpentry
Reiki by Marsha	9H Catocin Cr SW	Alternative Healing
Rocky's Renovations	634 York Lane SE	Remodeling
U S Tobacco of Virginia	1099 Edwards Ferry Rd NE	Retail – Tobacco
Version 12	804 Smartt's Lane NE	Web Hosting Services

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<u>New Hires</u>	<u>Position</u>	<u>Department</u>
Margaret Jordan	Communications Technician	Police
Jennifer Montgomery	Recreation Supervisor	Parks & Recreation
Randy Hodgson	Chief Comprehensive Planning	Planning & Zoning

<u>Resignations</u>	<u>Position</u>	<u>Department</u>
None		

PLANNING AND ZONING

Current Planning Division Activity

Plans accepted for review during the period November 21, 2000 – December 5, 2000

- Stratford/Ryland Sanitary Sewer Relocation – Construction Drawings
- Lawson Road Industrial Park – Subdivision Sketch
- Leeland Heights, Lots E and F – Boundary Line Adjustment
- Potomac Station Apartments – Final Development Plan
- Leesburg Plaza Shopping Center – Minor Subdivision Plat
- Georgetown Mews – Preliminary Subdivision Plat
- Edwards Landing, Section 1 – Final Plat

Plans reviewed during the period November 21, 2000 – December 5, 2000

- Edwards Landing – HOA Documents
- Loudoun County Central Warehouse – Preliminary/Final Development Plan
- Kincaid Forest – Preliminary Plat Extension
- Miles Carriage House – House Siting & Concept Grading Plan
- Exeter Hills, Sec. 4, Lots 10, 11, and Parcel 134 – Boundary Line Adjustment
- Jafari Auto Sales and Service – Special Exception
- 14 Cardinal Park Drive – Special Exception
- Royal Self Storage – Special Exception
- Loudoun Sport & Health Club – Special Exception
- Heritage High School – Preliminary/Final Development Plan
- Fairview Block I, Lots 11, 12, and 13 – Boundary Line Adjustment

ZONING PERMITS ISSUED 00-1500-00-1518**New Construction Residential**

Kincaid Forest- 4 SFD @ \$100,000
Potomac Station- 2 SFD @ \$100,000
Potomac Station- 5 SFD @ \$105,000
Stratford – 8 SFA @ \$80,000
Sycamore Hill – 1 SFA @ \$153,974
Sycamore Hill – 1 SFA @ \$164,390
Sycamore Hill – 1 SFA @ \$149,386
Sycamore Hill – 1 SFA @ \$156,394
Sycamore Hill - 1 SFA @ \$159,000

New Construction Commercial

29 Sycolin Road SE – Office
305 A East Market St- Toll House Ctr. tenant fit in @ \$12,000
241 Ft. Evans Rd. Leesburg Corner Outlet Interior Build Out @ \$10,000

Occupancy Permits Issued- Residential

Potomac Crossing - 1 SFD
Potomac Station - 2 SFD
Potomac Station - 3 SFA
Greenway Farms- 1 SFD
Tavistock Farm – 3 SFD
Exeter Hills – 2 SFD
Kincaid Forest – 3-SFD
Sycamore Hills – 7- SFA
Beaugard Estates – 1-SFD

Occupancy Permits Issued-Commercial

210-A NE Ft. Evans Rd.

210-B NE Ft. Evans Rd.

241 Ft Evans Rd. # 613 Jones New York Country

29 Sycolin Rd. Reynet Company, Inc.

241 NE Ft. Evans Rd. Time Factory

241 NE Ft. Evans Rd. KB Toys

241 NE Ft. Evans Rd. Dansk International, Ltd.

UTILITIES**Water Supply Division****Miscellaneous**

- . Capital Projects Update

Water Treatment Plant Upgrade to 10 MGD

The contractor is performing the following major operations:

- Conducting HVAC, plumbing, electrical and mechanical operations at the Filter Building.
- Special coating application is in progress.
- Roof installation is complete at the Filter Building.
- Forming and placing concrete at miscellaneous locations throughout site.

WTP Expansion Project Status

Dollar value complete 69% Time Elapsed 96%

The contractor continues to be approximately 89 +/- days behind schedule.

Hospital Tank Pumping Station

- Interior piping installation is in progress.
- Motor control center has been installed

Dollar value completed 36% Time elapsed 99%.

The contractor is approximately 48+/- days behind schedule.
Substantial completion is scheduled for January 25, 2001.

Water Pollution Control Division

a. **Capital Projects**

Biological Nutrient Removal Upgrade (BNR)

Significant unit process tie-ins are scheduled for December 5-7, which will result in the new BNR reactor splitter box placed in service. The new BNR reactors should be completed and in service by mid-January 2001.

Biosolids Management Upgrade (BMU)

Structural steel for the new dryer building is currently being erected, and the foundation for the new 350,000-gallon digested biosolids storage tank has been completed.

Utility Lines Division

a. **Training**

Held safety training covering Books 10 (Fire Safety Program) and Book 11 (Building Safety Program).

R. S. Noe